

## ERASMUS+/KA1 INCOMING STUDENTS NOMINATION, APPLICATION & ACCEPTANCE PROCEDURES

If you wish to study at the School of Pedagogical & Technological Education (ASPETE, GR) under Erasmus+/KA1, you must contact the International Office at your home Institution and your Departmental Erasmus Coordinator. Ask them to help you with the following NECESSARY documents. Please know that we can only consider students from institutions with which we have a current **Erasmus+ Inter-Institutional Agreement** in the relevant subject area:

- Nomination from Home Institution
- [Application](#)
- Transcript of Records (Home Institution)
- Proof of English Language Knowledge
- Learning Agreement

It is the responsibility of your Departmental Coordinator at home institution to ensure that the courses you wish to take at ASPETE fulfill the requirements of your degree programme, they are offered by the Department of ASPETE you are applying to and that you have the necessary prerequisites. You are strongly advised to discuss with him/her all academic aspects of your application. You may also want to contact the Departmental Coordinator of the Department you are applying to. The contact details of ASPETE's Departmental Coordinators can be found in the relevant list. All information regarding the academic study programmes, courses and ECTS offered by ASPETE's Departments can be found in the *Brief Guide to ASPETE (Part B)*.

## APPLICATION DEADLINES

The above documents should be sent to ASPETE **by the home institution**, duly completed and signed, **no later than May 30 for the Winter Semester**, and **no later than December 15 for the Spring Semester**. Documents should be sent by post to:

ASPETE  
Institutional Erasmus Coordinator  
141 21 Heraklion  
Athens, Greece  
Email: [mkant@aspete.gr](mailto:mkant@aspete.gr)

## REGISTRATION UPON ARRIVAL

The following documents are necessary for registration upon arrival:

- 3 photographs
- Passport or ID
- Student Card from Home Institution
- European Health Insurance Card

All duly registered incoming students receive:

- A Student Pass Card for reduced fares
- Meal coupons for the Restaurant in ASPETE's Campus

## BEFORE GOING BACK

Before going back to your Home Institution, be sure to pick up:

- Transcript of Records (Host Institution)
- Certificate of Study Period at ASPETE (Host Institution)