

Προς: Ακαδημαϊκούς Υπευθύνους Erasmus

Γραμματείες Τμημάτων

Κοιν.: Πρόεδρο ΔΕ

Αντιπρόεδρο Δε

Γραμματέα ΑΣΠΑΙΤΕ

Αριθ. Πρωτ.: ΕΡ/2788/16.09.14

Θέμα: Θέσεις Πρακτικής Άσκησης Erasmus στο Βέλγιο

Επισυνάπτονται οι σχετικές Ανακοινώσεις, οι οποίες διαβιβάστηκαν στην ΑΣΠΑΙΤΕ μέσω ΙΚΥ/ΕΜ.

Μαρία Καντωνίδου

Ιδρυματική Υπεύθυνη Erasmus

# Erasmus Placement Offer Form

<b>EMPLOYER INFORMATION</b>	
Name of organization	ThinkYoung
Address	Place du Luxembourg 6
Postal Code	1050
City	Brussels
Country	Belgium
Telephone	+32.(0)2.608.82.10
Fax	
E-mail	info@thinkyoung.eu
Website	<a href="http://thinkyoung.eu">http://thinkyoung.eu</a>
Number of employees	15
Year of foundation	2007
Contact person	Pia
Department / Function	Research
Direct telephone number	+32.(0)2.608.82.10
Direct mobile	+32.(0)4.89.312.360
Direct e-mail address	pia@thinkyoung.eu
Short Description of the Company	<p>ThinkYoung is the first think tank that focuses on young people with offices in Brussels, Geneva and Hong Kong.</p> <p>It is a not for profit organisation, with the aim of making the world a better place for young people, by involving them in decision making processes and by providing decision makers with high quality researches on youth's conditions.</p>
Other	

<b>PLACEMENT INFORMATION</b>	
Department / Function	Researcher
Description of activities	<ul style="list-style-type: none"> <li>• Designing a survey that will be a fundamental part of the research work;</li> <li>• Collaborate with the different members of the team and mobilize the relevant tools in order to spread the survey to all across Europe (media promotion);</li> <li>• Quantitative analyze of the survey results;</li> <li>• Write a research report;</li> <li>• Report regularly of the evolution of the project to the executives;</li> <li>• Identification and entering in contact with relevant stakeholders that can contribute to the research work (European decision makers, corporates, civil society);</li> <li>• Attending relevant events and seminars;</li> <li>• Meeting with partners and stakeholders, presenting the advancements of the project;</li> <li>• At the end of the project, the research fellow will present his works during a conference, attended by young entrepreneurs and decision makers.</li> <li>• Being part of the ThinkYoung team, the intern might also be asked to contribute to other activities as project execution, external relations, medias, fundraising, and office tasks...</li> </ul>
Duration	Min 4 months
Working hours / Weekly hours	9 h/per day; 180 h/per month
City	Brussels
Help with finding Accommodation	No
Financial Contribution	No
Other	This is an unpaid position. ONLY candidates eligible for scholarships (Leonardo, Erasmus, Eurodysse, etc...) will be considered.

## **REQUIREMENTS**

Oral and written language skills	English (level: C ) Knowledge of other EU languages welcome
Computer skills	Microsoft Tools, SPSS, Survey Monkey
Drivers license	No
Other	Good understanding of the EU policy-making processes

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Other	

<b>PLACEMENT INFORMATION</b>	
Department / Function	Communications Assistant
Description of activities	<ul style="list-style-type: none"> <li>• Support the communications and media needs of ThinkYoung;</li> <li>• Write press releases, articles, newsletters, brochures and content for the Web;</li> <li>• Development of a media network and contact database;</li> <li>• Making full use of online new media tools to further disseminate ThinkYoung's activities;</li> <li>• Promotion of conferences and events;</li> <li>• Identification of suitable stories for developing into media pitches;</li> <li>• Attending relevant events and seminars;</li> <li>• Monitoring of the news agenda and reporting on specific coverage;</li> <li>• The Media Officer is in charge of managing all the members of the writing team and the publication their articles in our media partners or through ThinkYoung's media platforms);</li> <li>• When needed, manage ThinkYoung's social media.</li> <li>• Being part of the ThinkYoung team, the intern might also be asked to contribute to other activities as project execution, external relations, medias, fundraising, and office tasks...</li> </ul>
Duration	Min 3 months
Working hours / Weekly hours	9 h/per day; 180 h/per month
City	Brussels
Help with finding Accommodation	No
Financial Contribution	No
Other	This is an unpaid position. ONLY candidates eligible for scholarships (Leonardo, Erasmus, Eurodysse, etc...) will be considered.

## **REQUIREMENTS**

Oral and written language skills	English (level: C ) Good knowledge of French (level: B) Knowledge of other EU languages welcome
Computer skills	Familiar with Microsoft Office tools, Google, and social medias: web mastering;
Drivers license	No
Other	Good understanding of the EU policy-making processes