

Προς: Ακαδημαϊκούς Υπευθύνους Erasmus
Γραμματείες Τμημάτων

Κοιν.: Πρόεδρο ΔΕ
Αντιπρόεδρο ΔΕ
Γραμματέα ΑΣΠΑΙΤΕ

Αριθ. Πρωτ. ΕΡ/2170/07.07.14

Θέμα: Θέσεις Πρακτικής Άσκησης Erasmus στην Κύπρο, Ιταλία και Ιρλανδία

Πρωθούνται οι σχετικές Ανακοινώσεις, οι οποίες διαβιβάσθηκαν στην ΑΣΠΑΙΤΕ μέσω ΙΚΥ/ΕΜ.

Μαρία Καντωνίδου
Ιδρυματική Υπεύθυνη Erasmus

Service Assurance Engineer (Cyprus)

Job description:

You will be a team player with sharp interpersonal skills and determination to achieve excellent service. You will be providing assistance to clients and colleagues relative to content and technical functions of our products.

- Full-time position

Responsibilities:

- Customer assurance in relation to content of solutions and technical characteristics
- Assisting through customer integration (pre-sale and post-sale state)
- Liaising with internal departments (Service Assurance, NOC, Developer teams, Sales Team, Product Managers)
- Liaising with customers in accordance with the superiors' instructions
- Develop a strong understanding of forex trading in order to better assist clients and colleagues in your day to day duties.

Required:

- BSc in Computers or Finance
- Technical background (SQL, Unix, web services)
- 1+ Years experience in Customer Support
- Knowledge of customer service principles, practices and administrative procedures
- Adaptability, initiative, stress tolerance with organizational and listening skills for problem analysis and solving
- Excellent verbal and written communication skills in English

Desired:

- Knowledge of financial markets is a plus
- Previous experience in forex
- ITIL/ITSM is a plus
- Knowledge of FIX protocol is a plus
- Algorithmic programming/trading experience is a plus
- Russian language skills is a plus

~ Apply by sending an email to hr@spotware.com attaching your CV



ERASMUS TRAINEESHIP in Italy under Erasmus+ Programme

EMPLOYER INFORMATION	
Name of organisation	Loccioni Group
Address inc post code	Via Fiume, n. 16 , Angeli di Rosora (An), CAP 60030, Italy
Telephone	0731816328
Fax	
E-mail	f.pieralisi@loccioni.com
Website	www.loccioni.com
Number of employees	380
Short description of the company	<p>We are a family company established in 1968 by Enrico Loccioni with the aim of creating in his territory – and delivering to the world – an entrepreneurial model for the work and knowledge development; by integrating ideas people, technologies we develop measure and test solutions to improve the quality of products and processes for the manufacturing and service industry.</p> <p>We are a technological ‘tailor’s shop’, designing and manufacturing turn-key tailor-made solutions for the automatic measurement and quality control of our customers products and processes. Each project is customized on the customers ‘requirement integrating the best internal and external competences and technologies and building with customers and partners long term relations for mutual development.</p> <p>We are an Open company, open to young people and to long experienced ones, to customers, suppliers, competitors, to the scientific and public community. Openness nourishes the continuous longing for depth, new knowledge, will to change, innovation. Openness enhances the creation of new businesses, the development of new technologies, facilitating relations and the creation of international excellence networks, with whom to design future markets and technology applications.</p> <p>We are a Play Factory, because it is while playing the human being expresses its intelligence at best” (I. Hosoe). The Play Factory is not hierarchical but has an horizontal organization in which we can personally and professionally grow with credit and passion. It gathers different generations, cultures, markets, sharing the common goal to improve the quality of life in a responsible and sustainable way. The Play Factory is not a workplace but a place where you can work, express your potential, develop your professional self and have fun.</p> <p>We are a knowledge company, employing entrepreneurial collaborators who invest their knowledge in the company, sharing its success. The knowledge company develops projects instead of products and enhances the attitude towards responsibility, autonomy, entrepreneurship, team working. It delivers knowledge internally and externally and invests in education. Because people are its most important legacy.</p>
CONTACT DETAILS	
Contact person for this placement	Fabrizio Pieralisi
Department and designation, job title	Human Resources Department
Direct telephone number	0731816328

E-mail address	f.pieralisi@loccioni.com
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Fabrizio Pieralisi – f.pieralisi@loccioni.com
Deadline for applications	31/12/2015
Application process	To be selected, the candidate has to send his/her CV following these steps: <ul style="list-style-type: none"> - go to website - people.loccioni.com - - click – send cv – - enter the – surname, name, username, password, confirm password and e – mail - click – registrazione – - fill in the next CV informations requirements till the end of the procedure
Please provide as much information on the placement as possible – too much information is better than not enough!	
TRAINEESHIP INFORMATION	
Department, Function	Industry Department - Software Development functions
Location	Via Fiume, n. 16 , Angeli di Rosora (An), CAP 60030, Italy
Start Date	September 15th
Duration	3 – 6 months
Working hours per week	40
Description of activities,tasks	The main activities of the trainee will be: <ul style="list-style-type: none"> - analysis of software specifications - development and testing of software - setting up and testing - service activities to our customers
Accommodation	Yes
Details of financial and “in kind” support to be provided	The trainee will receive a reimbursement of 300 euros per month
Other	
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	The candidate has to be very fluent in English and enrolled in computer or electronic engineering course at the University.
Computer skills and level of skills required	Beyond an in depth knowledge of Internet browsers, a technical base knowledge in LabVIEW – C# - Web is required.
Drivers license	Yes
Other	

Erasmus Student Work Placement Offer in IADT

Work Placement – Statistics & Data Visualisation

Would suit a student of computer science, statistics, or related field who is interested in gaining experience in data visualisation techniques, data analysis, research methods, communication, problem-solving.

The following provides an indication of the type of person who would enjoy and benefit from this role.

Knowledge, skills and competence to be acquired:

Knowledge about:

- Research methods
- Data visualisation
- Higher Education policy
- Communication challenges
- Problem-solving methodologies when working with complex data

Skills:

- Independent learning and problem-solving
- Ability to prepare data for a variety of audiences and purposes
- Ability to work independently and flexibly
- Ability to respond proactively to projects proposed and work on own initiative
- Ability to propose actions in response to problems and work collaboratively with colleagues and managers
- Ability to manage own time and tasks assigned, and complete them in a timely manner
- Ability to seek help or clarification on tasks assigned where required.
- Ability to communicate clearly with colleagues and managers

Competences:

- Ability to maintain professional discretion and confidentiality and act in an ethical manner in all undertakings

Hours per week

- 35

Salary or help towards transport/food, help with accommodation

- Help in finding accommodation
- €30 voucher per week for student/staff canteen

Application procedure

- Send your full CV and application letter.

EMPLOYER INFORMATION	
Name of institution	IADT
Complete address	Kill Avenue, Dun Laoghaire, Co Dublin, Ireland
Telephone	+353 1 239 4737
Fax	Na
E-mail	David.doyle@iadt.ie / tara.ryan@iadt.ie
Website Blog	www.iadt.ie
Short description of the institution	<p>The Institute of Art, Design & Technology (IADT), Dun Laoghaire, Dublin, is at the forefront of higher education teaching, research and innovation at the convergence of the arts, technology and enterprise, and significantly contributes to Ireland's development as a creative knowledge economy. IADT is the leading Irish educator for the cultural, media and entertainment sectors achieved by harnessing synergies between the arts, technology and business disciplines. IADT is unique among Irish institutions of higher education in creating an interdisciplinary environment drawing on our strengths in visual arts, media, enterprise, technology and psychology. IADT's vision is to be at the forefront of teaching, research and innovation at the convergence of the arts, technology and enterprise, and to contribute to Ireland's development as a creative knowledge economy.</p> <p>IADT hosts the National Film School which is a centre of excellence for education and training in film, animation, broadcasting and digital media. The Institute is the only Irish member of the International Association of Film & Television Schools, and the Groupement European des Ecoles de Cinema et de Television. IADT also hosts the Media Cube, a business incubation facility specialising in the digital media sector which is managed by the Directorate of Creativity, Innovation and Research.</p>
CONTACT DETAILS	
Contact person for this placement	David Doyle
Department and designation, job title	Office of Academic Administration and Student Affairs Data Visualisation Placement
Direct telephone number	+353 1 239 4737
E-mail address	David.doyle@iadt.ie
APPLICATION PROCEDURE	
Who to apply to (including contact details)	David Doyle, Academic Administration and Student Affairs Manager
Deadline for applications	Asap
Application process	Send CV and covering letter to david.doyle@iadt.ie
PLACEMENT INFORMATION	
Department, Function	Office of Academic Administration and Student Affairs
Location	IADT, Kill Avenue, Co Dublin
Start Date	To be agreed
Duration	15-25 weeks (to be agreed)
Working hours per week	35
Description of activities,tasks	<ul style="list-style-type: none"> Experiment in the design, development, implementation, and analysis of multi-modal survey data processing environments e.g, R, SPSS, Python, MS Excel, Sage ACT, Discoverer and other reporting tools.

	<ul style="list-style-type: none"> Analyze research monitoring data e.g., response rate, contact disposition distributions and sample management e.g., longitudinal tracking of participants. Apply formal research and evaluation standards, descriptive statistics, and data management principles to translate complex data into meaningful content and present findings using verbal, written, and graphic communication. Use software to perform data compilation, cleaning, processing, and visualization. Experiment with the creation of statistical analyses using data from disparate sources. Work with stakeholders and team members to solve visualization problems. Apply visual cognition and design considerations in a charting and data presentation context via dashboard, web, application, and printed report format. Apply formal research and evaluation standards, descriptive statistics, and data management principles to data. Apply visual cognition and design considerations in a charting and data presentation context General administration
Accommodation	Not provided
Details of financial and "in kind" support to be provided	€30 a week (5 days) voucher for campus canteen
Other	n/a
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	English
Computer skills and level of skills required	High level of computer skills including use of excel Desirable – competency with data visualisation software
Drivers license	N/a
Other	n/a



UNIVERSITY OF NICOSIA
ΠΑΝΕΠΙΣΤΗΜΙΟ ΛΕΥΚΩΣΙΑΣ

ERASMUS PLACEMENT OFFER

EMPLOYER INFORMATION	
Name of the Organization	UNIVERSITY OF NICOSIA
Address	46 Makedonitissas Ave.
Postal Code	2414
City	Nicosia, Cyprus
P.O Box	24005 , 1700 Nicosia
Telephone	+35722841500
Fax	+35722357481
Website	http://www.unic.ac.cy/
UNic at a Glance	The University of Nicosia is an independent, co-educational, equal opportunity tertiary education institution, combining the best elements in western education, quality standards and an international philosophy.

CONTACT DETAILS	
Contact Person	
Department/Function	Mediazone
Direct Telephone Number	+35722841591/592
Direct Email Address	Info.mediazone@unic.ac.cy

PLACEMENT INFORMATION	
Department/Function	Mediazone / Academic Lab Assistant
Description of Activities	<ol style="list-style-type: none"> 1. Assisting in the regular day to day functioning of Mediazone facilities. 2. Must uphold and enforce all Mediazone policies, rules & regulations. 3. Conducts initial orientation sessions for class groups. Introduces equipment for a class – introducing primary functions / general facility orientation and explanation of Handbooks – Mediazone Rules & Regulations. 4. Solves user related or technical issues - regarding basic software / hardware / operations. 5. Provides technical guidance / support & assistance to users upon request. Identifies serious maintenance issues and conveys them to technician. 6. Conducts maintenance checks with the Broadcast & IT Technician. Setting up the studio etc for such checks. 7. Conducts inventory checks with the Broadcast & IT Technician. 8. Attends the training sessions at the beginning of each semester. Helps to train new Lab Assistants. 9. Attends the regular meetings held by Mediazone – Academic. 10. Keeps the facilities and the equipment tidy and clean. Cleaning and organizing specific equipment as requested. 11. Prepares the facilities and equipment for classes as per request by instructors. 12. Checks out and checks in equipment. 13. Ensures that the reserved lab time and equipment requested by students, in terms of forms are all filled in properly & signed. 14. Fills out Late penalty forms, Damage reports and Fault reports. 15. Assists in any kind of office work relevant to Mediazone – Academic, assigned to them by the Head, Broadcast & IT Technician or the Secretary – Administrative Assistant. 16. Videotaping events organized by the University for the University during their shifts (or may option to assist in hours outside of their shift hours & days); lectures, events, and classes or other such projects upon request. 17. Capturing & transfer – (Avid or other) Burning DVDs - of all academic & University – video related material – for instructors & otherwise. 18. Taking part in different projects and productions held by Mediazone – Commercial at extra pay. 19. Taking part in different events and competitions organized by Mediazone – Academic as extracurricular activity. 20. Maintain a set of volunteer hours and activities as per their schedule for Mediazone tasks. 21. Other Media zone – Academic duties as required.

Skills and Personal Qualities	<ul style="list-style-type: none"> -creative flair -a strong visual sense -originality -strong computer skills -confidence, to present and explain ideas -the ability to balance work on several projects at a time -flexibility -very good organizational skills 	<ul style="list-style-type: none"> -friendly -courteous -ability to work as a team member and alone -detail oriented -eager to learn
Duration	1 Academic Semester	
Working Hours	At least 10 Hours per week	
Help with finding Accommodation	YES (through the University's Student Affairs services)	

REQUIREMENTS		
Excellent English language skills	Candidate must be able to communicate in English fluently (read/write). (Provide us with relevant document if any)	
Availability / Training	Candidate should be available for 5 days in the last 10 days of September or very early in the first few days of October for mandatory training	
Experience	Candidate should have some experience with : <ul style="list-style-type: none"> -Mac & Pc based computers - workstations -Final cut 7 -Final cut - Compressor -Adobe Cs6 collection - Mainly Premiere 	<ul style="list-style-type: none"> -Wavelab Audio Editor -Tv studio Control room HD -Sony Pd-170 sd cameras -Sony Ex3 HD cameras -Student lending Video production equipment & accessories - see here list of items: http://mz.unic.ac.cy/lending.php
Audio/Visual Communications /Media Studies student or Graduate	Bachelor or Graduate Student (Provide us with relevant documents)	
Require Documents	<ul style="list-style-type: none"> -CV -Motivational Letter 	<ul style="list-style-type: none"> - Copy of your English Language Document -Copy of your Bachelor or any other Diploma
<p>Please send your relevant documents to this email: info.mediazone@unic.ac.cy Deadline: 5 of September 2014</p>		